



Bruche Primary School Academy

Early Years Policy

Ratified: September 2025

Next Review Date: September 2026

Policy Responsibilities and Review

Policy type:	School policy
Guidance:	This policy complies with Warrington Borough Council guidance
Related policies:	This policy should be read in conjunction with attendance policy, Behaviour Policy, SEND policy and the EYFS statutory framework 2025
Review frequency:	Annual
Committee responsible:	LGC
Chair signature:	
Changes in latest version:	Updated with new 2025 statutory requirements around attendance monitoring

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1: Introduction:

At Bruche Primary School Academy we believe every child deserves the best possible start in life. Our Early Years provision supports this by creating a warm, stimulating environment where children feel valued, safe and inspired to learn. We offer a wide variety of multi-sensory activities through indoor and outdoor learning experiences and opportunities, catering for individual learning styles. Through this approach we aim to foster resilience, joy, empathy and a lifelong love of learning.

The Early Years Foundation Stage (EYFS) applies to children from birth to the end of the Reception year. At Bruche Primary School Academy, children may join our nursery class the term after their second or third birthday.

We are committed to meeting the requirements of the **2025 EYFS statutory framework**, which sets the standards that all early years providers must meet to ensure children learn and develop well and are kept healthy and safe.

2. Aims

In our Nursery and Reception settings, we aim to:

- Provide a secure, inclusive and nurturing environment that promotes emotional well-being and curiosity
- Inspire children through high-quality teaching, enabling them to become independent and confident learners
- Offer broad and balanced learning opportunities that reflect children's interests and developmental stages
- Ensure children are well-prepared for Year 1 and beyond
- Promote strong partnerships with parents and carers, recognising them as children's first educators
- Celebrate each child's unique strengths, needs, and cultural background
- Uphold the rights of the child as stated in the UNCRC, including Articles 28 (right to education) and 31 (right to play)

3. EYFS Curriculum

Our Early Years curriculum follows the 2025 Statutory Framework for the EYFS. It is underpinned by the four overarching principles:

1. A Unique Child
2. Positive Relationships
3. Enabling Environments
4. Learning and Development

The curriculum is split into seven areas of learning:

Prime Areas:

- Communication and Language
- Physical Development
- Personal, Social and Emotional Development

Specific Areas:

- Literacy
- Mathematics
- Understanding the World
- Expressive Arts and Design

We use the Characteristics of Effective Teaching and Learning to support how children learn:

- Playing and Exploring
- Active Learning
- Creating and Thinking Critically

Our long-term planning is structured, progressive and sequenced to ensure each child builds a strong foundation for Key Stage 1

4. Effective Teaching and Learning

We believe high-quality interactions and responsive teaching are essential. Our pedagogy is shaped by:

- Balanced child-initiated and adult-guided learning
- Learning environments (indoors and outdoors) that promote exploration and independence
- Intentional teaching through play, meaningful dialogue, and modelling
- Assessment-informed planning that reflects children's interests and next steps

Our provision evolves to meet the needs of our cohorts. Continuous enhancements are made based on regular evaluation and research into effective early education.

5. Observation, Assessment and Progress

We follow the 2025 EYFS guidance by:

- Using ongoing observational assessment to understand each child's development
- Not using Early Learning Goals (ELGs) or age bands to track progress, as per the 2025 framework
- Identifying children at risk of falling behind and providing targeted support
- Completing the Reception Baseline Assessment (RBA) within the first 6 weeks of Reception
- Completing the EYFS Profile at the end of the Reception year, summarising each child's attainment against the 17 Early Learning Goals

Parents and carers are kept informed via:

- Evidence Me observations
- Weekly newsletters
- Informal conversations
- Reports and parent meetings

6. Inclusion and SEND

We are committed to providing inclusive practice for all learners. Children with identified Special Educational Needs and Disabilities (SEND) are supported through:

- Early identification and intervention
- Adapted teaching and provision
- Collaboration with the school's SENDCo, parents/carers, and external agencies
- Individual plans tailored to meet personal developmental needs

Our setting complies with the SEND Code of Practice (2015) and the Equality Act (2010).

7: Attendance Monitoring

Consistent attendance is both a safeguarding matter and a prerequisite for learning. In accordance with paragraphs 3.11 – 3.12 of the 2025 EYFS Statutory Framework, Bruche Academy will;

Requirement	How Bruche Primary Academy complies
Daily attendance register kept for every Nursery and Reception session.	Electronic AM/PM registers completed by staff and reviewed daily by the EYFS Lead and the school office staff
Prompt follow-up of absences. Where a child is absent without prior notice, staff make first-day contact with parents/carers and, if necessary, all emergency contacts.	First-day calls placed by 10:00 am; action recorded on MIS (Arbor)
Consideration of absence patterns/trends and family context to judge whether an absence is "prolonged".	Half-termly data trawls; weekly DSL/EYFS Lead check-ins for vulnerable pupils.
Escalation: if worries persist, refer to Children's Social Care and/or request a police welfare check.	DSL initiates referral within 24 hours of concern.
Written Attendance Policy shared with parents/carers, outlining: 1) how to report absences, 2) first-day response, 3) escalation route, 4) links to CME and safeguarding procedures.	Policy is available on our website.

Requirement	How Bruche Primary Academy complies
Attendance analysis and early help: termly reviews; families below 90 % attendance invited to an Early Help meeting.	School Business Manager coordinates with Attendance Officer and SENDCo. on a monthly basis
Local Authority reporting where a child's attendance triggers CME thresholds or after 10 consecutive sessions of unexplained absence.	CME referral completed by Attendance Officer within statutory time-frame.

These measures fulfil the duties that providers must:

- "follow up on absences in a timely manner,"
- "consider patterns and trends," and
- "have an attendance policy shared with parents/carers."

8. Nursery Funding: 15 and 30 Hours Entitlement (Including September 2025 Changes)

Bruche Primary School Academy offers government-funded early education and childcare for eligible 2, 3- and 4-year-olds, in line with the national childcare entitlement and DfE's expanded funding offer from September 2025.

Universal 15 Hours (for 3- and 4-Year-Olds)

All children are entitled to 15 hours per week of government-funded nursery education from the term after their third birthday, for 38 weeks per year (570 hours annually). This is known as the universal entitlement.

Extended Entitlement – 30 Hours (for 3- and 4-Year-Olds)

From the term after their third birthday, children of working parents may be entitled to 30 hours (15 hours universal + 15 hours extended working parents entitlement) of funded childcare (1,140 hours per year). Parents must apply and be eligible via HMRC. Eligibility is based on income thresholds and working hours.

Childcare Expansion: September 2025 Eligibility

As part of the government's phased childcare expansion, children now entitles to:

- **Working parents of children aged 9 months to school age are entitled to 30 funded hours per week, subject to eligibility.
- This includes younger 2-year-olds who were previously ineligible.

The full entitlement now looks like this:

Child's Age	Entitlement	Eligibility
9 months – 23 months	Up to 30 hours per week	Working families only

Child's Age	Entitlement	Eligibility
2-year-olds	15 or 30 hours per week	All 2-year-olds of working parents are eligible for 30 hours; disadvantaged 2-year-olds remain eligible for 15 hours
3- and 4-year-olds	15 hours universal + 15 hours extended	15 hours for all; up to 30 hours for working families

Eligibility is checked and verified termly via the Childcare Choices website and HMRC. Parents must provide a valid 30-hour code before the termly cut-off dates which are:

31st December/ 31st March and 31st August.

How Bruche Primary School Academy Delivers Funded Hours

We offer a flexible approach to delivery:

- Morning or full-day sessions depending on availability
- Additional paid sessions for families requiring more than their entitlement
- Additional paid top up session on a Friday afternoon which is over and above the 30 hour entitlement each week.

We will work with families to ensure the offer is accessible and to support smooth transition into our EYFS provision.

Parental Responsibilities

Parents accessing funded hours must:

- Apply via www.childcarechoices.gov.uk
- Provide a valid 30-hour code by the deadline each term
- Sign a parent declaration form at the beginning of each term
- Inform the school of any changes in eligibility or circumstances
- Sign a commitment for regular attendance. Irregular attendance will be referred to the Local Authority and funding maybe withdrawn.

Admissions and Oversubscription

Places are allocated from the holding list. Children are added to this list on the date that the Data Collection Form is received in the school office. Hard copies of the Data Collection form can be collected from the office or please email bruche.office@wpat.uk to request an electronic copy. Places are offered on a first come, first served basis. We recommend if you would like to put your child's name down, you do so as soon as possible.

9: Partnership with Parents and Carers

We believe strong home–school partnerships are vital. We engage parents/carers through:

- Open evenings and transition meetings
- Stay and play sessions
- Parent coffee mornings and feedback sessions
- Clear communication via Evidence Me, newsletters, and daily contact

We support transitions into school and into Year 1 through a structured and responsive model, including home visits, stay and play sessions, phased transition sessions, phased starts, and detailed staff handovers.

10. Safeguarding and Welfare

The safeguarding of all children is a core priority. We adhere to all statutory welfare requirements set out in the 2025 EYFS Framework, including:

- Suitability of adults working with children
- Promoting good health and well-being
- Managing behaviour with a clear, positive behaviour policy
- Risk assessments and robust safeguarding policies
- Designated Safeguarding Leads (DSL) in place and trained

11. Monitoring and Review

This policy is reviewed annually by the Local Governing Committee (LGC) and updated in line with national guidance.